



## Job Opening - **Superintendent**

**Position Status:** Full Time

**Employee Classification:** Supervisory

**Regular Work Hours:** 7:00 to 5:00

**Accountable to:** Project Manager & Operations

**Accountable for:** Subcontractors, Carpenters & Laborers

### **Overview of Responsibilities:**

- Managing, scheduling and coordination of subcontractors and suppliers.
- Prepare overall job schedules and 3 week look ahead schedules and be able to meet or exceed those schedules.
- Actively seek new ways to improve efficiency and streamline processes.
- Produce work in the time frames set forth by owners and project managers.
- Use diplomacy and tact when dealing with owners, architects and engineers.
- Solve challenges and onsite issues with help from design team.
- Complete carpentry when needed.
- Follow all local, state and OSHA safety rules and regulations mandated.
- Follow all procedures set forth by HCI handbook.
- Able to communicate with owners and architects.

**Skills:** Good written and verbal communication skills; proficient in reading and understanding drawings and specifications; proven past experience; supervising & leadership skills; good computer skills

**Characteristics:** Neat; thorough; reliable; dedicated; accurate; organized; self-motivated/driven person; problem solver; decision-maker; and good communicator.

### **About Harmon:**

Harmon Construction has been providing Construction Management, Design-Build and General Contracting services to a variety of clients for 30 years. Specializing in commercial, industrial, healthcare, senior living and faith based construction; we are passionate about working with customers from “concept to completion.” Our professional staff of estimators, construction engineers and support personnel have a high degree of character and competency, which has enabled us to become one of the most respected builders in the region.

Headquartered in Olathe, Kansas, we work predominantly in the Kansas City metro and surrounding area. We strongly believe in ***relationships before buildings*** and deliver on our promises; it’s a time tested approach to business that has served our clients, associates and shareholders well.

### **Interested?**

Send Qualifications/Resume to Christina Beard, [cbeaird@harmonconst.com](mailto:cbeaird@harmonconst.com)